

March 7, 2013

Sullivan Saddle Club Minutes

Meeting called to order at 7:10pm by Pam Ramsey

Secretary Report read by Mary Loomis. Motion to accept the minutes as read made by Mike Onder and seconded by John Janish. Motion passed.

Treasurer Report read by Kelly Onder. Beginning balance of \$3594.19, expenses of \$988.04, deposits of \$515.00, ending balance of \$3121.15. Motion to accept the report as read made by Mike Onder and seconded by Myra Modglin. Motion passed.

Show Committee Report given by Alan Jones.

- Ribbons are in. The order was modified following the 2/7/13 meeting and the total cost was reduced to \$795.36.
- The Calendar of Events has been updated to reflect the cancellation of the CASA show.
- Coggins clinic prices were released: Coggins - \$15, 4 Way - \$18, 5 Way - \$30, West Nile - \$25, Strangles - \$25, Potomac - \$20, Rabies - \$15.
- Farrier Dave Priest has confirmed for the Coggins Clinic.
- A sponsor list was presented and will be incorporated into a show book by Kathy Pratte at no charge to the Club. \$375.00 in sponsorships has been collected to date. MFA would like to sponsor, but would like their 2012 National Day of the Cowboy banner, currently in Mike Burk's possession, displayed during the 2013 show season. The members would like the fee for a banner sponsorship to be \$250.00. Jones will follow up with MFA.
- Kathy Pratte will submit updates to Myra Modglin for posting to the website.

National Day of the Cowboy Report given by Jack Medling and Alan Jones.

- Event dates confirmed: 7/26/13 – VFW dance. 7/27/13 – Parade, grand entry, cowboy challenge with cash prizes for two age groups (13 and under and 14 and over), queen contest and Casey Burlage horse starting clinic.
- The mounted shooters will not be attending due to lack of interest on the part of their group.

Membership Report given by Kelly Onder.

- 19 new memberships. Officers to review the applications following the meeting.

Fair Board

- Food Booth: Nothing to report as the club will not run the cook shack during the fair this year. Jack Medling and Linda Schafer will remain on the Fair Board as saddle club food both representatives.
- Rodeo: John Janish reported that the event will be a bull bash, not a rodeo, with mutton bustin' during the intermission.

Old Business

- 2013 Budget review: Mary Loomis read a financial summary and Mary Burk presented a 2013 budget and analysis. Due to limited funds, all expenses, excepting the phone and electric bills, will require preapproval. Requests should be brought before the membership at a regularly scheduled meeting. Bank statements are by calendar month and treasurer reports are based upon those bank statements. Following discussion, it was Mary Burk was asked to contact the VFW and cancel our November banquet reservation. Burk will contact the VFW.
- Mary Loomis submitted insulation quotes: Jack Medling received a quote of \$1542.00 from Sullivan Insulation. Loomis received a quote from Hall Bros. for \$1072.00, but Hall requires two additional access points be installed at the club's expense before job acceptance. Loomis received a quote from Williams Insulation for \$1051.20. All bids were alike in that the completed work will equal an R-38 value. The members present would like to accept the Williams bid. Loomis discussed system deficiencies, including the need to install two shower registers and two fiberglass filters to improve furnace function and repair a men's room exhaust fan. Loomis requested, and received approval for, \$50.00 to purchase registers, filters and, if needed, an exhaust fan. Loomis' husband will, at no charge, install the registers and re-mount the loosened exhaust fan. Pam Ramsey reported that she had

- contacted Sue Koch of MCFLY, and MCFLY was willing to split the cost of additional building insulation. Discussion followed on what the return on an investment in insulation might be and how to fund the expense. Kathy Pratte suggested an alternative: Try a window air conditioner in the kitchen prior to installing more insulation. John Janish will donate the air conditioner. There is some question as to whether or not the kitchen electrical circuits can handle an air conditioning unit. Pratte and Jones will test the set up at the upcoming Coggins Clinic, and a decision regarding installing another electrical circuit or additional insulation was tabled until the next meeting when the results of Pratte's and Jones' findings could be reported. Motion made by Alan Jones to accept the process as outlined and seconded by Mike Onder. Motion passed. Pam Ramsey to notify Sue Koch of decision.
- The 5/3/12 Minutes stated Jack Medling was to obtain a Certificate of Insurance from the City. Mike Onder had spoken with the City sometime following that 2012 meeting and reported the City at that time held a policy through Dace Insurance and that that policy had a \$1000.00 deductible. Members felt having this information was enough and it was not necessary for the club to physically possess annual certificates of insurance.
 - Pam Ramsey reported that Dusty Janish received the Youth Show equipment contract and that she hopes to reply to us as to whether or not the contract was accepted following the Fair Board meeting next week.
 - Pam Ramsey confirmed that MCFLY will run the 2013 Fair cook shack.
 - Jack Medling will talk to the City, re: the City providing lawn mowing service at no charge. Mary Burk reported Gary Land would like to continue providing lawn service in 2013 at the 2012 price of \$100.00/visit. John Janish would like to submit a bid. The discussion was tabled until all information is received.
 - Jack Medling reported that all but the kitchen drawer locks have been installed and the key to the locks is located on the master ring.
 - Mary Loomis followed up with CASA to confirm cancellation of the show.
 - Jack Medling gave an update on the arena repair. Repairs are nearly complete and there should be enough paint to finish. Medling has the materials to finish the work, excepting a gate, which he will price and report back on at the next meeting.
 - Mary Burk confirmed that Terri Feller will spray for weeds sometime before the first show and that we have enough spray on hand to complete the job.
 - A work day is scheduled for 4/6/13, rain date 4/13/13. It was noted that the speed class chute needs to be replaced and that there is no open burning allowed on the grounds.

New Business

- Cook shack: Kathy Pratte received approval to spend up to \$250.00 to purchase Coggins Clinic supplies. Going forward and based upon the earlier budget discussion, supplies will be purchased on a "per show" basis. Inventory was taken prior to the meeting and Mary Loomis submitted a needed supply list to Pratte. Mary Burk will supply Pratte with the accompanying menu and price list. Some ideas on how to improve the cook shack profitability were offered: Starting in April, members donate baked goods and side dishes; switch from canned soda to other drinks like cocoa, lemonade and iced tea.
- The 2012 donation to the Whatever It Takes organization was reviewed and clarified. It was suggested, based upon budget analysis, that what the club donates to the organization be revisited. It was suggested that the 2013 donation consist of gate fees, entry fees and silent auction proceeds only. More information is needed before a decision is made and the matter was tabled until the May meeting.
- The 2012 arena lease fees were reviewed: \$150.00/event without lights and \$200.00/event with lights; one dragging of the arena is included in the base rate; \$50.00 additional is added to the base rate should additional tractor work be required. A motion was made by Mike Onder to leave the lease fees the same and Kelly Onder seconded the motion. Motion passed. Alan Jones clarified that the barrel horse association will be either the standard lease fees or a portion of the per run fees fees, whichever is higher. Alan Jones stated that no other organization to date has requested to lease the arena.

- It was proposed and accepted by the members present, that all unneeded and unclaimed club goods be sold at the Coggins Clinic.
- Pam Ramsey reported that Mary Loomis had prepared a Federal and State Club Status summation: The club is non-profit; the club has a State charter number; the club has a Federal Employer's Identification Number; the club does not have a tax exempt number – tax exempt status would require annual report filing and would not be beneficial to the club. A copy of the summation is in with the club's permanent records.
- Mary Loomis stated she had been contacted by the youth rodeo and a mother wanting a horse birthday party. The club was not interested in pursuing either request.
- Mary Loomis mentioned that when she was doing inventory and cleaning she found one barrel cover missing and someone has been using the winterized bathrooms.
- Kelly Onder reminded the members there is a no smoking policy in the building. Mary Loomis will review the minutes for policy confirmation.

Motion made by Ashley Powell to adjourn the meeting and seconded by Mike Onder. Meeting adjourned at 9:10PM.

Mary Loomis
Secretary